

Advertising

Park District Residents Parking Scheme

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Park District Residents Parking Scheme - Zones A, B and A+C

Zone A

Zone A - Properties eligible for permits

- Avenue Road (Nos. 1 - 36)
- Brownlow Street
- Cassiobury Road - South side (including Nos. 38, 41 and 42 on North Side)
- Charles Street
- Chelmsford Street
- Derby Street
- Grange Road - West side only between Avenue Road and William Street
- Hardwick Street
- King Street - North Side
- Lennox Street - Charles Street to Victoria Street
- Melcombe Place
- Penny Street
- Queen Street
- Ranelagh Road
- Stanley Street - between Ranelagh Road and Queen Street
- Walpole Street
- William Street (Nos. 2 - 5 inclusive and all properties between Grange Road and Walpole Street)

Zone A - Application form

Parking Zone A - Properties Eligible for a permit (pdf, 177kb) 

Zone B

Zone B - Properties eligible for permits

- Albert Street
- Bath Street
- Clifton Place (from Park Street as far as the bollards)
- Commercial Road (from Nos. 2 - 10 and Nos. 17 - 24)
- Edward Street
- Gloucester Street (Nos. 18 -21 only)
- King Street (Nos. 7 - 9 and 12 - 20 only)
- Park Street properties situated between Gloucester Street and King Street
- Turton Street
- Upway Street
- Wesley Street

Zone B - Application form

Parking Zone B - Properties eligible for a permit (pdf, 176kb) 


Zone A + C

Zone A + C - Properties eligible for permits

- Astrid Way
- Crescent Street
- The Esplanade (Nos. 101 - 146)
- Lennox Street (Nos. 48 - 49)
- Musgrave Place
- Stanley Street (No. 11 only)
- Victoria Street (Nos 2, 11 (1 - 41 Nightingale Court) and 19 - 37)

- Waterloo Place

Zone A + C - Application form

Zone AC Application (pdf, 176kb) 

Criteria for parking permit applications

You may apply for a Resident's Parking Permit if:

- Your main home address is within the boundary of the parking zone
- You have continuous residence at that address
- You own, keep and use a vehicle of the prescribed type and class
- You hold a current full driver's licence

The permit entitles your vehicle to be parked in any operational resident permit holders' parking place in the relevant Park District Zone (Zone A or Zone B or Zone A/C) but not in a suspended parking place where parking is not allowed.

Each resident may apply for one Resident parking permit per vehicle owned by residents at that address. Resident parking permits shall be decreased in number at the rate of one per off street parking place or garage, within the curtilage of the address.

The permit should be displayed in the holder provided on the inside of the windscreen or nearside window of your vehicle while parked in a resident permit holders' parking place during the hours of operation. Resident permit holders' parking places are indicated on the street by the sign shown on the front of this leaflet. When parking, you should make sure that your vehicle is fully within the markings.

The procedures, which are in place to confirm residence and vehicle custody, are designed to eliminate fraud and to ensure permits are issued only to those who qualify. The Traffic Management Orders require us to issue a permit to any qualifying resident, so we cannot limit the number of permits issued. A permit cannot guarantee you a specific space but it gives you the opportunity to use any resident permit holders' parking place that is available within your zone at any given time.

If you are unable to park after 6pm in the evening you may park in the Melcombe Regis and Park Street Car parks until 9.30am the next day as long as you are parked in a pay and display bay.

In Zones A, B and A/C resident permit holders' parking places may also be used by visitors displaying valid scratch card visitors permits. A visitor cannot park in a resident permit holders' parking place for more than one hour unless the vehicle displays a validated scratch card Visitor's Permit, which is available on the allocation of one per residential property. A scratch card may be purchased at a cost of £7.20 per three months. You will be allowed **27 days** on each scratch card.

Parking permits for different types of property or users

Second homes

Second home owners are to apply for a residents permit and/or scratch card. Applicants need to provide a current council tax bill for the property, registration document of the vehicle and driving licence.

Business Permits

Those persons carrying out a business in any of the roads in Zones A, B and A/C may apply for one permit per business. One employee permit per business may also be issued. This will be valid between 9am - 5pm.

Guest houses and hotels

Those persons operating and residing at guest houses or hotels in any of the roads specified in Zones A, B and A/C shall be entitled to a residents parking permit, subject to the qualifying conditions in (1) and (3). In addition permits shall be issued at a rate of one per 2 bedrooms available for letting. Guests cannot be charged for this permit (other than returnable deposit). Unauthorised charging to guests is an offence and will also render the permit invalid.

- Zone A = Guest House and Hotel Permit one per two bedrooms
- Zone B = Guest House and Hotel Permit one per two bedrooms
- Zone A/C = Guest House and Hotel Permit one per three bedrooms

Self catering holiday flats/apartments

Those persons operating self catering holiday flats/apartments in any of the roads specified in Zones A, B and A/C shall be entitled to a resident's parking permit subject to the qualifying conditions in (1) and (3). In addition permits shall be issued at a rate of one per two bedrooms available for letting. Guests cannot be charged for this permit (other than returnable deposit). Unauthorised charging to guests is an offence and will also render the permit invalid.

- Zone A = self catering holiday flats/apartments one per two bedrooms
- Zone B = self catering holiday flats/apartments one per two bedrooms
- Zone A/C = self catering holiday flats/apartments one per three bedrooms

Trades people

Daily dispensations will be available to trades people working within Zones A, B and A/C.

Vehicles eligible

Only mechanically propelled vehicles constructed or adapted solely for the carriage of not more than eight passengers (exclusive of the driver) or light goods vehicles will be eligible for a Residents' Parking Permit. Please note that vehicles with a trailer or a trailer on its own, must not be parked in a resident permit holders' parking place. In all cases only vehicles that can be fully contained within the bay markings will be eligible.

Motorcycles may also be issued with permits. If you wish to park your motorcycle in a resident permit holders' parking place as well as your car, you may apply for a separate additional permit for your motorcycle. The vehicle custody requirements are the same as that of a car, indicated in Section 4. Costs are indicated in Section 3.

Proof of residence

In order to protect the interests of all genuine residents, and to deter attempts by non-residents to obtain Residents' Parking Permits, it is essential for us to ask for proof of residence. You will need to be registered on the Electoral Roll and if your name is not included on the current Council Tax Register, you will still be required to provide confirmation of residence. Any one of the following will be suitable for this purpose:-

- Current Housing Association rent book showing your own name and Weymouth address
- A fully comprehensive tenancy agreement including your name and address and confirming that the property cannot be sublet
- A sworn affidavit, typed and properly worded and presented, signed by an identifiable signature
- Benefit documentation e.g. a current income support book in your own name and showing your Weymouth address
- An Aliens' Registration Card

Bank statements, credit card bills or utility bills are not acceptable as proof of residence.

Proof of Business Occupancy

- Business rates

Hotel and guest houses

- Business rates
- Confirmation of number of bedrooms let

Employee

- Letter from employer confirming employment, name and home address

Self catering holiday flats/apartments

- Business Rates
- Brochure/Tourist Guide Advert/Audited Account

Driver's licence and vehicle custody

You need to provide us with a copy of your current full driving licence showing your name and Weymouth address and evidence of vehicle ownership/custody.

If your vehicle is privately owned, we need to see your vehicle registration document (V5C - Log book) showing your name and Weymouth address. If you are in the process of changing the document, we will accept the insurance certificate instead, as long as it shows your name and your Weymouth address. We cannot issue you with a permit for a privately owned vehicle in someone else's name.

If the vehicle is registered in your spouse's name and your spouse has a different surname to yours, then a copy of your marriage certificate must be provided.

If you have been provided with a company vehicle for your personal use, we will need to have a letter addressed to Parking Administration from your company on its letterhead, (signed by your manager). This letter must confirm that the vehicle with the registration number quoted is owned by the company and has been allocated to you for your full time and exclusive use. A copy of the V5C will also be required in the company name.

We cannot issue permits for pool cars or those with shared use.

Permit charges

Resident, business or employee:

- 4 months £23.50
- 12 months £70.00
- Lost or stolen permits may be replaced upon payment of a £15 administration fee.

Trades people:

- £10 per day
- £5 subsequent days

Visitors' scratch card permits

The current price of a visitor's scratch card is £7.20. Lost scratch cards cannot be replaced.

Renewal

Although it is our practice to send out renewal forms for yearly permits about 4 weeks before a yearly permit expires, the responsibility for renewal does rest with each resident. To ensure you receive your permit in good time, your application should be posted in the prepaid envelope supplied 3-4 weeks prior to the renewal date. No renewal reminder will be sent to holders of a 4 month permit.

When renewing you will need to enclose your signed renewal form, payment and photocopies of the following: proof of residence, your driver's licence and proof of vehicle custody (see Sections 3 and 4 above).

This is required on every renewal whether it is for 4 months or twelve months.

Change of circumstances

Change of vehicle.

If you change your vehicle for any reason, even temporarily your existing permit MUST be returned to Parking Administration either in person (for collection after 24hrs) or by post. Your new permit will be issued to expire on the same date as the surrendered one. You will need to apply personally for the change of vehicle and provide the official sales invoice or insurance document showing your name and Weymouth address. We must see the amended vehicle registration document as soon as possible to update our records. You must never alter the permit yourself in the event of a car change or for any other reason this is an offence under the Road traffic Act 2004 and may incur a penalty charge notice. You will need to make arrangements to park legally while your permit is being changed.

If you dispose of your vehicle and do not replace it with another vehicle the permit must be returned to Parking Administration and you will receive a refund for each full month unused.

Change of address

If you change your address within the parking zone, you should notify Parking Administration to enable our records to be amended. You will need to provide confirmation of your residence at your new address, (See Section 3). Your driving licence and vehicle registration document will also need to be changed. If you move from one zone to another zone within Weymouth, we will change your existing permit to show the new zone, but you will need to provide the documents as soon as you have obtained them. You must surrender your existing permit and provide your proof of residence for the new address.

If you move out of the controlled parking zone the permit is no longer valid and must be returned to Parking Administration. You will receive a refund for each full month unused.

Resident Disabled Blue Badge holders

Before applying for a resident permit please telephone number below.

Offences

1. False statements

A person who knowingly makes a false statement to obtain the issue of a permit to himself/herself or any other person shall be guilty of an offence and, if found guilty, shall on summary conviction be liable to a fine not exceeding £2,500.

2. Forgery or mishandling of parking documents

A person shall be guilty of an offence who:

- (a) uses, or lends to, or allows to be used by any other person any permit or other such authorisation which may be granted under the Order or
- (b) makes or has in his/her possession anything so closely resembling a permit or other authorisation to be calculated to deceive
- (c) makes a charge (other than a returnable deposit) to a guest for a guest permit or scratch card

A person found guilty of this offence shall be liable:

- (a) on conviction on indictment to imprisonment for a term not exceeding two years
- (b) on summary conviction to a fine not exceeding £5,000

Warning: Weymouth and Portland Borough Council has a strong enforcement policy and will not hesitate to prosecute offenders in appropriate circumstances.

Additional information

If your application has been denied, but you still feel that you are eligible, you may write to the Appeals Board at the address below.

If you are unable to supply any of the documents specified above, or if you are unsure of your entitlement to a Residents' Parking Permit, please telephone the Parking Administration helpline for further advice before you make your application. Your application form will be returned to you if it is not fully or correctly completed or if the relevant documents are not enclosed.

Name: Parking Administration
Email: parkingadmin@weymouth.gov.uk
Tel: 01305 838000
Fax: 01305 838000
> Full details for Parking Administration

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